

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

December 13, 2018

Joint Meeting of the
Executive Committee and Finance Committee

1. Call to Order

Meeting was called to order by Jones at 8:33 a.m.

2. Roll Call

Executive Committee Members

Members present: Jim Braughler, Jim Schroeder, Jim Mode, Amy Rinard and Steve Nass

Finance Committee Members

Members Present: Richard Jones, George Jaeckel, Russell Kutz, Conor Nelan and Amy Rinard

Others Present: Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel and Bob Burnside, TE Brennan, Risk Management Services

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law

4. Review of Agenda

No changes were made

5. Public Comment

None

6. Communications

- Revenues & expenditures report

7. Presentation from Bob Burnside of TE Brennan Risk Management Services

Burnside gave a presentation on Risk Management Services. TE Brennan is an independent company that helps us manage our insurance coverages. No action taken.

8. Discussion and possible action regarding the Priority Based Budgeting Results Matrix

Wehmeier reviewed how the scoring in the matrix was developed. The goal is to use this as a tool when developing the 2020 budget. DeVries went over the process in developing the matrix. This matrix ties in with our Strategic Plan.

Executive Committee: Motion by Braughler/Nass to approve the Priority Based Budgeting Matrix and forward to the County Board for their consideration at the January meeting. Motion passed 5-0.

Finance Committee: Motion by Jones/Kutz to approve the Priority Based Budgeting Matrix and forward to the County Board for their consideration at the January meeting. Motion passed 5-0.

9. Discussion on 2018 projections of budget vs. actual revenues and expenditures

A revenues and expenditures report was provided for review. DeVries reviewed the information. No action taken.

10. Discussion and possible action on tentative future meeting schedule and agenda items

Finance Committee

- The February 14th Finance Committee meeting has been rescheduled to February 11th

11. Adjourn

Executive Committee: Motion by Mode/Braughler to adjourn at 10:06 a.m. Motion approved 5-0.

Finance Committee: Motion by Jaeckel/Kutz to adjourn at 10:06 a.m. Motion approved 5-0.